

Montabella Community Schools
****Amended Minutes of the**
Board of Education

The regular meeting of the Montabella Board of Education was called to order by President Linda Binkley on Monday, July 16, 2007 at 7:00 p.m. in the Central Office Complex Board Room.

Members

Present: Linda Binkley, President
Chris Rasmussen, Vice President
Emily Longnecker, Secretary
Bryan Smith, Treasurer
Dennis Stratton, Trustee
Jann LaPointe, Trustee

Members

Tim Eldred, Trustee

Absent:

Others

Present: Ronald L. Farrell, Superintendent
Shane Riley, HS Principal
Mark Prout, MS Principal
Shelly Millis, AD & Blanchard Elementary Principal
Joie Rose, Business Manager
Sherri Miel, Elementary Teacher
Christine Moore, Elementary Teacher
Sig Farrell

Reports:

Discussion:

July 16, 2007 Regular Board of Education Meeting

Chris Rasmussen nominates Linda Binkley for President.

nominates for President.

Motion by: Emily Longnecker Supported by: Chris Rasmussen

Motion: to close the nominations.

Motion carried.

Yeas - 6

Nays - 0

Linda Binkley elected President.

CONSENT AGENDA

07-001CA Approve
07-002CA Approve

Financial Recommendation
June 18, 2007 Regular Meeting Minutes

ACTION AGENDA

07-001AA Approve
07-002AA Approve
07-003AA Approve
07-004AA Approve
07-005AA Approve
07-006AA Approve
07-007AA Approve
07-008AA Approve
07-009AA Approve

Election of Officers
Time, Location, and Day of Regular Meeting
Bank Depositories
Board Committees
Remuneration for the Board
Retaining of School Attorneys
Annual Board Calendar
Personnel Recommendations
Changes to the Mid-State Activities Conference Constitution

CONSENT AGENDA

Motion by: Bryan Smith

Supported by: Jann LaPointe

Motion: to approve the consent agenda as presented.

Motion carried. Yeas: 6 Nays: 0

ACTION AGENDA

Motion by: Chris Rasmussen

Supported by: Bryan Smith

Motion: to approve the action agenda as presented.

Motion carried. Yeas: 6 Nays: 0

07-001AA - Election of Officers

There are four positions to be filled.

Chris Rasmussen nominates Tim Eldred for Vice President.

nominates for Vice President.

Motion by: Jann LaPointe

Supported by: Dennis Stratton

Motion: to close the nominations.

Motion carried.

Yeas - 6

Nays - 0

Tim Eldred elected Vice President.

Chris Rasmussen nominates Emily Longnecker for Secretary.

nominates for Secretary.

Motion by: Jann LaPointe

Supported by: Dennis Stratton

Motion: to close the nominations.

Motion carried.

Yeas - 6

Nays - 0

Emily Longnecker elected Secretary.

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Jann LaPointe nominates Bryan Smith for Treasurer.

nominates for Treasurer.

Motion by: Chris Rasmussen

Supported by: Dennis Stratton

Motion: to close the nominations.

Motion carried.

Yeas - 6

Nays - 0

Bryan Smith elected Treasurer.

Emily Longnecker nominated Ronald L. Farrell for Deputy Secretary/Treasurer.

Motion by: Bryan Smith

Supported by: Jann LaPointe

Motion: to close the nominations.

Motion carried.

Yeas - 6

Nays - 0

Ronald L. Farrell elected Deputy Secretary/Treasurer.

07-002AA - Set Time, Location, and Day of Regular Meetings

Motion by: Jann LaPointe

Supported by: Chris Rasmussen

Motion: to have one regular meeting per month, which will be the third Monday at 7:00 p.m. in the Central Office Complex Board Room and schedule special meetings as needed. All special meetings will be in the board room, unless otherwise designated.

Motion carried. Yeas: 6 Nays: 0

July 16, 2007 Regular Board of Education Meeting

07-003AA - Bank Depositories and Authorizing Signatures

1. Isabella Bank and Trust:

- Payroll (Supt., Bus. Manager & Secretary/Bookkeeper),
- Blanchard and Middle School Student Activity Accounts (Building Principal, Sec. to Principal, & Bus. Manager),
- Flex Plan (Supt., Bus. Manager & Secretary/Bookkeeper)

2. Chemical Bank Montcalm:

- General Fund Checking (Supt., Secretary/Bookkeeper, & Bus. Manager),
- Debt Services (Supt., Secretary/Bookkeeper & Bus. Manager),
- Debt Retirement (Supt., Secretary/Bookkeeper & Bus. Manager)
- High School and Webb Student Activity (Building Principal, Sec. to Principal & Bus. Manager),
- Hot Lunch (Supt., Bus. Manager & Secretary/Bookkeeper),
- Athletics Checking (Supt., Secretary/Bookkeeper & Bus. Manager)
- First Step and Pony Preschools (Webb ECEC Secretary & Bus. Manager)
- Site & Building Fund (Supt., Secretary/Bookkeeper and Bus. Manager)

3. MILAF+ (Michigan Liquid Asset Fund), Direct Deposit to any LaSalle Bank.

4. Standard Federal

- Debt Services (Supt., Secretary/Bookkeeper & Bus. Manager),
- Debt Retirement (Supt., Secretary/Bookkeeper & Bus. Manager)

5. ACH

- Isabella Bank & Trust

Motion: to approve the depositories and authorized signatures as recommended.

Motion carried. Yeas: 6 Nays: 0

07-004AA - Appoint Board Committees

RECOMMENDATION:

That the following board committees be established and that the president appoint ad hoc committees:

- | | |
|---|--|
| <p>1. Fiscal</p> <ul style="list-style-type: none"> a. Dennis b. Emily c. Jann | <p>2. Personnel</p> <ul style="list-style-type: none"> a. Linda b. Chris c. Bryan |
|---|--|

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- | | |
|---|---|
| <p>3. Support Services</p> <ul style="list-style-type: none"> a. Tim | <p>4. Curricular & Co-Curricular</p> <ul style="list-style-type: none"> a. Linda |
|---|---|

- b. Chris
- c. Dennis

- b. Jann
- c. Bryan

5. **Public Relations**

- a. Linda
- b. Tim
- c. Bryan

6. **Policy**

- a. Dennis
- b. Chris
- c. Emily

Motion by: Emily Longnecker Supported by: Bryan Smith

Motion: to approve the above listed committees and have the president appoint ad hoc committees with no more than 3 members.

Motion carried. Yeas: 6 Nays: 0

07-005AA - Remuneration for the Board

Motion by: Bryan Smith Supported by: Chris Rasmussen

Motion: to pay \$50.00 per meeting with a maximum of \$600.00. New board members will be allowed to attend 2 board-paid conferences. Additional conferences for new members and conferences for other board members will be requested for approval through the board personnel committee. Training for MASB board member certification will be given priority consideration.

Motion carried. Yeas: 6 Nays: 0

07-006AA - Retaining of School Attorneys

Motion by: Emily Longnecker Supported by: Jann LaPointe

Motion: to retain the Thrun Law Firm, PC for the 2007/2008 school year for a retainer fee of approximately \$1,200.00.

Motion carried. Yeas: 6 Nays: 0

07-007AA - Develop Annual Board Calendar

Motion by: Chris Rasmussen Supported by: Emily Longnecker

Motion: to approve the board calendar as presented below.

Motion carried. Yeas: 6 Nays: 0

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2007/2008

**MONTABELLA COMMUNITY SCHOOLS
ANNUAL CALENDAR OF SCHOOL BOARD BUSINESS**

JULY - 2007

Type	Activity
Law	Organizational Meeting – Can Be At The Same Time As The Regular Meeting
Law	Officers Elected
Law	Meeting Dates and Times Established
Law	Designation of Depositories
Policy	Regular Board Meeting (3rd Monday)
Policy	Board Committees Established
Policy	Establish Annual Board Calendar

AUGUST - 2007

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
Law	Certify Taxes
Board Action	School Begins September 5
Policy	Schools of Choice Resolution

SEPTEMBER – 2007

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
	Annual Education Report to Board of Education

OCTOBER - 2007

Type	Activity
Policy	Regular Board Meeting (3rd Monday)
Law	Adopt Revised General, Food Service, Debt, and Athletic Fund Budgets
Policy	Michigan Association of School Board Conference
	Review Annual Report
Board Action	Accept 2006/2007 Audit

NOVEMBER - 2007

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)

DECEMBER - 2007

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)

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JANUARY - 2007

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)

Law Resolution Calling for Annual Election
Business Millage Needs for 2008/09

FEBRUARY - 2007

TYPE **ACTIVITY**
Policy Regular Board Meeting (3rd Monday)

MARCH - 2007

TYPE **ACTIVITY**
Policy Superintendent's Evaluation
Policy Regular Board Meeting (3rd Monday)
Law Reading Of First Draft Of 2008/09 Budget
Law Matters to Be Voted On At Annual Election

APRIL - 2007

TYPE **ACTIVITY**
Policy Regular Board Meeting (3rd Monday)
Policy Present Proposed 2008/09 Budget

MAY - 2007

TYPE **ACTIVITY**
Policy Regular Board Meeting (3rd Monday)
Policy End Of Year Appreciation/Recognition Luncheon
Policy Graduation
Law Annual Election (First Tuesday following the first Monday in
May)
Board Action Accept Election Results

JUNE - 2007

TYPE **ACTIVITY**
Policy Student Recognition
Policy Regular Board Meeting (3rd Monday)
Law Hearing Notice In Newspaper
Law Budget Hearing & Approve Budgets
Law General Operating & Debt Millage Resolutions
Board Action Adopt Revised 2007/08 Budgets
Board Action Appoint Delegate to MAISD Budget Hearing
Board Action Borrow – State Aid Note

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07-008AA Approve Personnel Recommendations

Motion by: Jann LaPointe

Supported by: Emily Longnecker

Motion: to approve the personnel recommendations as presented

A. Resignation

Name	Position	Effective
Jennifer Rasmussen	H.S. Civics/History/Econ Teacher	7/9/2007
Jane Morey	M.S. Media	6/26/2007

B. Recall

Name	Position	Effective Date
Margarete Harrington	Blanchard Elementary Secretary	2007/2008 School YR
Jody Moyer	H.S. Special Ed Teacher	2007/2008 School YR

C. Layoff Notice

Name	Position
Jennifer Champion	M.S. Special Ed Teacher

Motion carried. Yeas: 6 Nays: 0

07-009AA Approve Changes to the Mid-State Activities Conference Constitution

Motion by: Chris Rasmussen

Supported by: Dennis Stratton

Motion to approve the changes to the Mid-State Activities Conference Constitution as presented.

Motion carried. Yeas: 6 Nays: 0

**On Tuesday, July 17, 2007 and by consensus of a majority of the members of the Board of Education of Montabella Community Schools (Ayes -6, Nays -0, Tim Eldred absent) Resolution was approved authorizing renewal of district membership in the Michigan High School Athletic Association from August 1, 2007 through and including July 31, 2008. The Resolution was authorized by Emily Longnecker, Secretary, Montabella Board of Education and forwarded to MHSAA headquarters in East Lansing.

Community Input:

The President adjourned the meeting at 7:44 p.m.

Emily Longnecker, Secretary
Board of Education