

**Montabella Community Schools**  
**Minutes of the Regular**  
**Board of Education**

A regular/organizational meeting of the Montabella Board of Education was called to order by President, Jann LaPointe, on Monday, July 18, 2011 at 7:00 p.m. in the Central Office Complex Board Room.

Members

Present: Jann LaPointe, President  
Tim Eldred, Vice President  
Emily Longnecker, Secretary  
Ivan Renne, Trustee  
Dennis Stratton, Trustee  
Chris Rasmussen, Trustee  
Sherri Miel, New Trustee

Members

Absent:

Others

Present: Ron Farrell, Superintendent  
Mark Higgins, Business Manager  
Shane Riley, High School and Middle School Principal  
Shelly Millis, Elementary Principal  
M Leak- Rensland, Teacher  
S Farrell, Community Member

Reports/Info:

Shane Riley – Handbook Changes  
Ivan Renne – Montcalm Area Personnel Cooperative

Discussion:

None

**CONSENT AGENDA**

11-001CA Approve Financial Recommendation  
11-002CA Approve Minutes for the June 28, 2011 Special Meeting

**ACTION AGENDA**

11-002AA Approve Election of Treasurer  
11-003AA Approve Time, Location, and Day of Regular Meeting  
11-004AA Approve Bank Depositories  
11-005AA Appoint Board Committees  
11-006AA Approve Remuneration for the Board  
11-007AA Approve Retaining of School Attorneys  
11-008AA Approve Annual Board Calendar  
11-009AA Approve Personnel Recommendations  
11-010AA Approve Advertising Signage Sale for Quarterback Club  
11-011AA Approve Proposed Junior/Senior High School Handbook Changes

**CONSENT AGENDA**

Motion by: Dennis Stratton Supported by: Tim Eldred

Motion: to approve the consent agenda as presented.

Motion carried. Yeas: 7 Nays: 0

**ACTION AGENDA**

Motion by: Chris Rasmussen Supported by: Emily Longnecker

Motion: to approve the action agenda as presented.

Motion carried. Yeas: 7 Nays: 0

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**11-002AA - Election of Officers**

There is one position to be filled.

Emily Longnecker nominates Sherri Miel for Treasurer  
nominates for Treasurer

Motion by: Emily Longnecker Supported by: Ivan Renne

Motion: to close the nominations.

Motion carried.

Yeas - 7  
Nays - 0

Sherri Miel elected Treasurer.

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**11-003AA - Set Time, Location, and Day of Regular Meetings**

Motion by: Tim Eldred

Supported by: Ivan Renne

Motion: to have one regular meeting per month, which will be the third Monday at 7:00 p.m. in the Central Office Complex Board Room and schedule special meetings as needed. All special meetings will be in the board room, unless otherwise designated.

Motion carried. Yeas: 7 Nays: 0

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**11-004AA - Bank Depositories and Authorizing Signatures**

Motion by: Emily Longnecker

Supported by: Dennis Stratton

**Motion:** to approve the depositories and authorized signatures as recommended.

Motion carried. Yeas: 7 Nays: 0

**1. Isabella Bank:**

- Payroll (Supt., Bus. Manager, Payroll Clerk & Secretary/Bookkeeper),
- Elementary Student Activity (Building Principal, Sec. to Principal, & Bus. Manager),
- Flex Plan (Supt., Bus. Manager & Secretary/Bookkeeper)

**2. Chemical Bank West:**

- General Fund Checking (Supt., Secretary/Bookkeeper, & Bus. Manager),
- Debt Services (Supt., Secretary/Bookkeeper & Bus. Manager),
- Debt Retirement (Supt., Secretary/Bookkeeper & Bus. Manager)
- Jr/Sr High Student Activity (Building Principal, Sec. to Principal & Bus. Manager),
- Hot Lunch (Supt., Bus. Manager & Secretary/Bookkeeper),
- Athletic Checking (Supt., Secretary/Bookkeeper & Bus. Manager)
- First Step and Pony Preschool (Elementary Secretary & Bus. Manager)
- Site & Building Fund (Supt., Secretary/Bookkeeper and Bus. Manager)
- Municipal Money Investment (Supt., Secretary/Bookkeeper and Bus. Manager)

**3. MILAF+ (Michigan Liquid Asset Fund)****4. U.S. Bank**

- Debt Services (Supt., Secretary/Bookkeeper & Bus. Manager),

**5. Bank of New York Mellon**

- Debt Retirement (Supt., Secretary/Bookkeeper & Bus. Manager)

**6. ACH**

- Isabella Bank

**7. Purchase Card Program**

- JP Morgan Chase
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<b>July 18, 2011 Organizational/Regular Board of Education Meeting</b>
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**11-005AA - Appoint Board Committees**

**RECOMMENDATION:**

That the following board committees be established and that the president appoint ad hoc and standing committees:

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|--|---|
| <p>1. <b>Fiscal</b></p> <ul style="list-style-type: none"><li>a. Dennis Stratton</li><li>b. Emily Longnecker</li><li>c. Jann LaPointe</li></ul>        | <p>2. <b>Personnel</b></p> <ul style="list-style-type: none"><li>a. Ivan Renne</li><li>b. Chris Rasmussen</li><li>c. Tim Eldred</li></ul>                     |
| <p>3. <b>Support Services</b></p> <ul style="list-style-type: none"><li>a. Sherri Miel</li><li>b. Chris Rasmussen</li><li>c. Dennis Stratton</li></ul> | <p>4. <b>Curricular &amp; Co-Curricular</b></p> <ul style="list-style-type: none"><li>a. Ivan Renne</li><li>b. Jann LaPointe</li><li>c. Sherri Miel</li></ul> |
| <p>5. <b>Public Relations</b></p> <ul style="list-style-type: none"><li>a. Ivan Renne</li><li>b. Tim Eldred</li><li>c. Sherri Miel</li></ul>           | <p>6. <b>Policy</b></p> <ul style="list-style-type: none"><li>a. Dennis Stratton</li><li>b. Chris Rasmussen</li><li>c. Emily Longnecker</li></ul>             |

Motion by: Emily Longnecker      Supported by: Ivan Renne

**Motion:** to approve the above listed committees and have the president appoint ad hoc and standing committees with no more than 3 members.

Motion carried.      Yeas:      7                      Nays:      0

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**11-006AA - Remuneration for the Board**

Motion by: Chris Rasmussen                      Supported by: Dennis Stratton

**Motion:** to pay \$50.00 per meeting with a maximum of \$600.00. New board members will be allowed to attend 2 board-paid conferences. Additional conferences for new members and conferences for other board members will be requested for approval through the board personnel committee. Training for MASB board member certification will be given priority consideration.

Motion carried.      Yeas:      7                      Nays:      0



**July 18, 2011 Organizational/Regular Board of Education Meeting**

**OCTOBER – 2011**

**TYPE**

Policy

Law

Board Action

**ACTIVITY**

Regular Board Meeting (3rd Monday)

Adopt Revised General, Food Service, Debt, and Athletic Fund Budgets

Accept 2010/2011 Audit

**NOVEMBER - 2011**

**TYPE**

Policy

Law

Law

**ACTIVITY**

Regular Board Meeting (3rd Monday)

Annual School Election – First Tuesday following the first Monday in November - 11/8/2011

Accept Election Results

**DECEMBER - 2011**

**TYPE**

Policy

**ACTIVITY**

Regular Board Meeting (3rd Monday)

**JANUARY - 2012**

**TYPE**

Policy

Business

Law

**ACTIVITY**

Organizational/Regular Board Meeting (3rd Monday)

Millage Needs for 2012/13

Officers Elected

**FEBRUARY - 2012**

**TYPE**

Policy

**ACTIVITY**

Regular Board Meeting (3rd Monday)

**MARCH - 2012**

**TYPE**

Policy

Policy

Law

**ACTIVITY**

Superintendent's Evaluation

Regular Board Meeting (3rd Monday)

Reading of First Draft of 2012/13 Budget

**APRIL - 2012**

**TYPE**

Policy

Policy

**ACTIVITY**

Regular Board Meeting (3rd Monday)

Present Proposed 2012/13 Budget

**MAY - 2012**

**TYPE**

Policy

Policy

Policy

**ACTIVITY**

Regular Board Meeting (3rd Monday)

End of Year Appreciation/Recognition Luncheon

Graduation

**JUNE - 2012**

<b>TYPE</b>	<b>ACTIVITY</b>
Policy	Student Recognition
Policy	Regular Board Meeting (3rd Monday)
Law	Hearing Notice in Newspaper
Law	Budget Hearing & Approve Budgets
Law	General Operating & Debt Millage Resolutions
Board Action	Adopt Revised 2011/12 Budgets
Board Action	Appoint Delegate to MAISD Budget Hearing
Board Action	Borrow – State Aid Note

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**11-009AA      Approve                      Personnel Recommendations**

Motion by:    Tim Eldred                                      Supported by:    Ivan Renne

Motion: to approve the personnel recommendations as presented.

**A.      Schedule B Positions – 2011/2012 School Year**

<b>Name</b>	<b>Position</b>	<b>Step/%/Wage</b>
Fall:		
Cameron Gatrell	Varsity Football Ass't Coach	12/8%/\$4,101
Bailey DeBlay	7 <sup>th</sup> Grade Volleyball	2/4.5%/\$1,537
Jeff Kauffman	Cross Country	8/6%/\$2,623
Winter:		
Cameron Gatrell	Varsity Boys Basketball Coach	12/11%/\$5,639
Dan Gibson	7 <sup>th</sup> Grade Girls Basketball Coach	12/4.5%/\$2,307
Shaun Balhorn	Wrestling Coach	12/10%/\$5,127
Spring:		
Dave Nelson	Golf Coach	12/6%/\$3,076
Dan Gibson	Varsity Track	12/10%/\$5,127
Jeff Kauffman	Varsity Track-Assistant	8/4%/\$2,051

Motion carried.    Yeas:      7                      Nays:      0

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**11-010AA      Approve                      Advertising Signage Sale for Quarterback Club**

Motion by:    Emily Longnecker                      Supported by:    Ivan Renne

Motion: to approve advertising signage sale for the Quarterback Club as presented.

Motion carried.    Yeas:        7                      Nays:        0

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**11-011AA      Approve                      Proposed Junior/Senior High School Handbook Changes**

Motion by:    Ivan Renne                                      Supported by:    Dennis Stratton

Motion: to approve the changes to the High School Handbook as presented.

Motion carried.    Yeas:        7                      Nays:        0

Community Input:    Mr. Farrell: eRate summary of sentencing, FOIA, possible WOOD TV8 news story  
                                 Chris Rasmussen: losing respect for WOOD TV8

The President adjourned the meeting at 8:21p.m.

Respectfully Submitted by:

Emily Longnecker,  
Board of Education Secretary