

**Montabella Community Schools
Minutes of the
Board of Education**

A regular/organizational meeting of the Montabella Board of Education was called to order by President Linda Binkley on Monday, July 20, 2009 at 7:00 p.m. in the Central Office Complex Board Room.

Members

Present: Linda Binkley, President
Tim Eldred, Vice President
Emily Longnecker, Secretary
Bryan Smith, Treasurer
Chris Rasmussen, Trustee
Jann LaPointe, Trustee
Dennis Stratton, Trustee

Members

Absent:

Others

Present: Ronald L. Farrell, Superintendent
Shane Riley, Jr/Sr High Principal
Shelly Mills, Elementary Principal
Mark Higgins, Business Manager
John Helinski, Athletic Director
Michelle Leak-Rensland, Elementary Teacher
Sig Farrell, Community Member

Reports: None

Discussion:

July 20, 2009 Regular Board of Education Meeting

Tim Eldred nominates Linda Binkley for President.

nominates for President.

Motion by: Tim Eldred

Supported by: Chris Rasmussen

Motion: to close the nominations.

Motion carried.

Yeas - 7

Nays - 0

Linda Binkley elected President.

July 20, 2009 Regular Board of Education Meeting

CONSENT AGENDA

09-001CA	Approve	Financial Recommendation
09-002CA	Approve	Minutes for the June 30, 2009 Special Meeting

ACTION AGENDA

09-001AA	Approve	Election of Officers
09-002AA	Approve	Time, Location, and Day of Regular Meeting
09-003AA	Approve	Bank Depositories
09-004AA	Approve	Board Committees
09-005AA	Approve	Remuneration for the Board
09-006AA	Approve	Retaining of School Attorneys
09-007AA	Approve	Annual Board Calendar
09-008AA	Approve	Personnel Recommendations
09-009AA	Approve	Resolution for Membership to Montcalm County School Boards Association for the 2009/2010 School Year and Appointment of Representative and Alternate.
09-010AA	Authorize	GMB Architectural Firm to draft an RFP for Demolition of the Six Lakes Building.
09-011AA	Authorize	Contract with ProCare Therapy Inc. for Speech Services

CONSENT AGENDA

Motion by: Jann LaPointe Supported by: Bryan Smith

Motion: to approve the consent agenda as presented.

Motion carried. Yeas: 7 Nays: 0

ACTION AGENDA

Motion by: Dennis Stratton Supported by: Tim Eldred

Motion: to approve the action agenda as presented.

Motion carried. Yeas: 7 Nays: 0

July 20, 2009 Regular Board of Education Meeting

09-001AA - Election of Officers

There are four positions to be filled.

Tim Eldred nominates Tim Eldred for Vice President.

nominates for Vice President.

Motion by: Tim Eldred Supported by: Jann LaPointe

Motion: to close the nominations.

Motion by: Tim Eldred Supported by: Jann LaPointe

Motion: to have all officers remain the same for the 2009-2010 school year as the 2008-2009 school year.

Motion carried.

Yeas - 7

Nays - 0

Tim Eldred elected Vice President.

nominates for Secretary.

nominates for Secretary.

Motion by: Supported by:

Motion: to close the nominations.

Motion carried.

Yeas -

Nays -

Emily Longnecker elected Secretary.

July 20, 2009 Regular Board of Education Meeting

09-003AA - Bank Depositories and Authorizing Signatures

Motion by: Bryan Smith

Supported by: Chris Rasmussen

1. Isabella Bank:

- Payroll (Supt., Bus. Manager & Secretary/Bookkeeper),
- Elementary Student Activity (Building Principal, Sec. to Principal, & Bus. Manager),
- Flex Plan (Supt., Bus. Manager & Secretary/Bookkeeper)

2. Chemical Bank West:

- General Fund Checking (Supt., Secretary/Bookkeeper, & Bus. Manager),
- Debt Services (Supt., Secretary/Bookkeeper & Bus. Manager),
- Debt Retirement (Supt., Secretary/Bookkeeper & Bus. Manager)
- Jr/Sr High Student Activity (Building Principal, Sec. to Principal & Bus. Manager),
- Hot Lunch (Supt., Bus. Manager & Secretary/Bookkeeper),
- Athletic Checking (Supt., Secretary/Bookkeeper & Bus. Manager)
- First Step and Pony Preschool (Elementary Secretary & Bus. Manager)
- Site & Building Fund (Supt., Secretary/Bookkeeper and Bus. Manager)
- Municipal Money Investment (Supt., Secretary/Bookkeeper and Bus. Manager)

3. MILAF+ (Michigan Liquid Asset Fund), Direct Deposit to any Fifth Third.

4. U.S. Bank

- Debt Services (Supt., Secretary/Bookkeeper & Bus. Manager),
- Debt Retirement (Supt., Secretary/Bookkeeper & Bus. Manager)

5. ACH

- Isabella Bank

Motion: to approve the depositories and authorized signatures as recommended.

Motion carried. Yeas: 7 Nays: 0

July 20, 2009 Regular Board of Education Meeting

09-004AA - Appoint Board Committees

RECOMMENDATION:

That the following board committees be established and that the president appoint ad hoc committees:

- | | |
|--|--|
| <p>1. Fiscal</p> <ul style="list-style-type: none">a. Dennis Strattonb. Emily Longneckerc. Jann LaPointe | <p>2. Personnel</p> <ul style="list-style-type: none">a. Linda Binkleyb. Chris Rasmussenc. Tim Eldred |
| <p>3. Support Services</p> <ul style="list-style-type: none">a. Bryan Smithb. Chris Rasmussenc. Dennis Stratton | <p>4. Curricular & Co-Curricular</p> <ul style="list-style-type: none">a. Linda Binkleyb. Jann LaPointec. Bryan Smith |
| <p>5. Public Relations</p> <ul style="list-style-type: none">a. Linda Binkleyb. Tim Eldredc. Bryan Smith | <p>6. Policy</p> <ul style="list-style-type: none">a. Dennis Strattonb. Chris Rasmussenc. Emily Longnecker |

Motion by: Bryan Smith Supported by: Tim Eldred

Motion: to approve the above listed committees and have the president appoint ad hoc committees with no more than 3 members.

Motion carried. Yeas: 7 Nays: 0

09-005AA - Remuneration for the Board

Motion by: Jann LaPointe Supported by: Chris Rasmussen

Motion: to pay \$50.00 per meeting with a maximum of \$600.00. New board members will be allowed to attend 2 board-paid conferences. Additional conferences for new members and conferences for other board members will be requested for approval through the board personnel committee. Training for MASB board member certification will be given priority consideration.

Motion carried. Yeas: 7 Nays: 0

09-006AA - Retaining of School Attorneys

Motion by: Dennis Stratton Supported by: Jann LaPointe

Motion: to retain the Thrun Law Firm, PC for the 2008/2009 school year for a retainer fee of approximately \$1,200.00.

Motion carried. Yeas: 7 Nays: 0

July 20, 2009 Regular Board of Education Meeting

09-007AA - Develop Annual Board Calendar

Motion by: Bryan Smith Supported by: Dennis Stratton

Motion: to approve the board calendar as presented below.

Motion carried. Yeas: 7 Nays: 0

2009/2010

**MONTABELLA COMMUNITY SCHOOLS
ANNUAL CALENDAR OF SCHOOL BOARD BUSINESS**

JULY - 2009

TYPE	ACTIVITY
Law	Organizational Meeting–Can be at the Same Time as the Regular Meeting
Law	Officers Elected
Law	Meeting Dates and Times Established
Law	Designation of Depositories
Policy	Regular Board Meeting (3rd Monday)
Policy	Board Committees Established
Policy	Establish Annual Board Calendar

AUGUST - 2009

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
Law	Certify Taxes
Board Action	School Begins September 8
Policy	Schools of Choice Resolution

SEPTEMBER – 2009

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
	Annual Education Report to Board of Education

OCTOBER – 2009

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
Law	Adopt Revised General, Food Service, Debt, and Athletic Fund Budgets
Policy	Michigan Association of School Board Conference
	Review Annual Report
Board Action	Accept 2008/2009 Audit

NOVEMBER - 2009

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)

July 20, 2009 Regular Board of Education Meeting

DECEMBER - 2009

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)

JANUARY - 2010

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
Law	Resolution Calling for Annual Election
Business	Millage Needs for 2010/11

FEBRUARY - 2010

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)

MARCH - 2010

TYPE	ACTIVITY
Policy	Superintendent's Evaluation
Policy	Regular Board Meeting (3rd Monday)
Law	Reading of First Draft of 2010/11 Budget
Law	Matters to Be Voted On At Annual Election

APRIL - 2010

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
Policy	Present Proposed 2010/11 Budget

MAY - 2010

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
Policy	End of Year Appreciation/Recognition Luncheon
Policy	Graduation
Law	Annual Election (First Tuesday following the first Monday in May)
Board Action	Accept Election Results

JUNE - 2010

TYPE	ACTIVITY
Policy	Student Recognition
Policy	Regular Board Meeting (3rd Monday)
Law	Hearing Notice in Newspaper
Law	Budget Hearing & Approve Budgets
Law	General Operating & Debt Millage Resolutions
Board Action	Adopt Revised 2009/10 Budgets
Board Action	Appoint Delegate to MAISD Budget Hearing
Board Action	Borrow – State Aid Note

July 20, 2009 Regular Board of Education Meeting

09-008AA Approve Personnel Recommendations

Motion by: Chris Rasmussen Supported by: Jann LaPointe

Motion: to approve the personnel recommendations as presented

A. 2009/2010 New Hires

<u>Name</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Larry Doerr	Transportation Supervisor/Mechanic	\$48,000	7/1/2009
Jackie Bartlett	Transportation Dispatcher/Trainer	\$17.50/hr	9/8/2009

B. Recall – 2009/2010 School Year

Name - Teachers

John Helinski	Christina Kelsey	Jeff Kauffman
John Hoyle	Dawn Fenton	Jamie Eldred
Jody Moyer	Ryan Roberts	Christine Ewell
Christine Moore	Drew Reynolds	Meadow Hunt

Name – Support Staff

Ronda Ervin	Beth LaCroix
Connie Hansen	Suzi Dunn
April Moody	

C. Non Union Wages

<u>Name</u>	<u>Position</u>	<u>Prior Wage</u>	<u>09/10 Proposed Wage</u>
Ronald L. Farrell	Superintendent	\$92,820	\$92,820
Shelly Millis	Elementary Principal	\$71,400	\$71,400
Shane Riley	Jr/Sr High Principal	\$71,400	\$71,400
Jacki Fredricks	Curr Director/Tech. Trainer/Sp Ed Coord/ State & Fed Prog Director	\$71,400	\$71,400
Katrina Gormley	Media Director	\$55,538	\$55,538
John Helinski	Athletic Director	\$8,500	\$8,500
Patti Hicks	Ass't Bookkeeper	\$11.69/hr	\$12.55/hr
Mark Higgins	Business Manager	\$35,000	\$35,000
Joie Rose	Bookkeeper/Secretary	\$50,101	\$50,101
Bill Willis	Maintenance	\$48,000	\$48,000
Billy Willis	Technology Director	\$49,500	\$49,500

Motion carried. Yeas: 7 Nays: 0

July 20, 2009 Regular Board of Education Meeting

09-009AA Approve Resolution for Membership to Montcalm County School Boards Association for the 2009/2010 School year and Appointment of Representative and Alternate.

Motion by: Bryan Smith Supported by: Dennis Stratton

Motion: to approve Resolution for Membership to Montcalm County School Boards Association and appoint Emily Longnecker to be the representative and Linda Binkley as the alternate.

Motion carried. Yeas: 7 Nays: 0

09-010AA Authorize GMB Architectural Firm to Draft an RFP for Six Lakes Building Demolition

Motion by: Bryan Smith Supported by: Jann LaPointe

Motion: to authorize GMB Architectural Firm to draft an RFP for the demolition of the Six Lakes building.

Motion carried. Yeas: 7 Nays: 0

09-011AA Authorize Contract with ProCare Therapy Inc. for Speech Services

Motion by: Dennis Stratton Supported by: Emily Longnecker

Motion: to authorize contractual agreement with ProCare Therapy Inc. for the provision of speech therapy services for the 2009-2010 school year at the rate of \$55.71 per hour to include some supplies and CCC (Certificate of Clinical Competence) supervision and authorization.

Motion carried. Yeas: 6 Nays: 1

Community Input:

Ms. Leak-Rensland wonders how many hours a week Patti Hicks works? 16.

Mrs. Binkley was asked about Webb Playground equipment. Discussion ensues about damage & liability.

Emily continues discussion by wondering what is happening with this building and Blanchard building.

The President adjourned the meeting at 7:42 p.m.

Respectfully Submitted,
Emily Longnecker, Secretary
Board of Education