

**Montabella Community Schools
Minutes of the
Board of Education**

A regular/organizational meeting of the Montabella Board of Education was called to order by President Linda Binkley on Monday, July 21, 2008 at 7:00 p.m. in the Central Office Complex Board Room.

Members

Present: Linda Binkley, President
Tim Eldred, Vice President
Emily Longnecker, Secretary
Bryan Smith, Treasurer
Chris Rasmussen, Trustee
Jann LaPointe, Trustee
Dennis Stratton, Trustee

Members

Absent:

Others

Present: Ronald L. Farrell, Superintendent
Shane Riley, HS/MS Principal
Shelly Mills, Elementary Principal
Jacki Fredricks, Director of Special Ed, Title, Curriculum
Mark Higgins, Business Manager
John Helinski, Athletic Director
Jamie Eldred and Family, Recommended HS English Teacher
Michelle Leak, Christine Moore, and Sherri Miel, Elementary Teachers
Sig Farrell

Reports: None

Discussion:

July 21, 2008 Regular Board of Education Meeting

Tim Eldred nominates Linda Binkley for President.

nominates for President.

Motion by: Tim Eldred

Supported by: Chris Rasmussen

Motion: to close the nominations.

Motion carried.

Yeas - 7

Nays - 0

Linda Binkley elected President.

ACTION AGENDA

08-001AA	Approve	Election of Officers
08-002AA	Approve	Time, Location, and Day of Regular Meeting
08-003AA	Approve	Bank Depositories
08-004AA	Approve	Board Committees
08-005AA	Approve	Remuneration for the Board
08-006AA	Approve	Retaining of School Attorneys
08-007AA	Approve	Annual Board Calendar
08-008AA	Approve	Personnel Recommendations
08-009AA	Approve	Appointment by Board Secretary of Joie Rose as the School's Election Administrator
08-010AA	Approve	EA Contract (Teachers) for 2007/2008-2008/2009 School Years
08-011AA	Approve	ESP Contract (Support Staff) for 2008/2009-2009/2010 School Years
08-012AA	Approve	Resolution for Membership to Montcalm County School Boards Association for the 2008/2009 School Year and Appointment of Representative and Alternate.
08-013AA	Approve/Award	Rescinding #07-104AA, Awarding Fencing Bid to Mt. Pleasant Fence and Award the Bid to Chuck's Fence Repair as Originally Intended
08-014AA	Appoint	A Voting Delegate and Alternate for the MASB Fall Conference Beginning Thursday, October 30 – Grand Traverse Resort
08-015AA	Approve	Increasing Hot Lunch Meals/Milk Prices
08-016AA	Authorize	GMB Architectural Firm to Proceed with Planning and Designing Lavatory Facilities at the Elementary School

CONSENT AGENDA

Motion by: Jann LaPointe Supported by: Dennis Stratton

Motion: to approve the consent agenda as presented.

Motion carried. Yeas: 7 Nays: 0

ACTION AGENDA

Motion by: Chris Rasmussen Supported by: Emily Longnecker

Motion: to approve the action agenda as presented.

Motion carried. Yeas: 7 Nays: 0

08-001AA - Election of Officers

There are four positions to be filled.

Chris Rasmussen nominates Tim Eldred for Vice President.

nominates for Vice President.

Motion by: Chris Rasmussen Supported by: Jann LaPointe

Motion: to close the nominations.

Motion by: Tim Eldred Supported by: Jann LaPointe

Motion: to have all officers remain the same for the 2008-2009 school year as the 2007-2008 school year.

Motion carried.

Yeas - 7

Nays - 0

Tim Eldred elected Vice President.

nominates for Secretary.

nominates for Secretary.

Motion by: Supported by:

Motion: to close the nominations.

Motion carried.

Yeas -

Nays -

Emily Longnecker elected Secretary.

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nominates for Treasurer.

nominates for Treasurer.

Motion by: Supported by:

Motion: to close the nominations.

Motion carried.

Yeas -

Nays -

Bryan Smith elected Treasurer.

Ronald L. Farrell nominated for Deputy Secretary/Treasurer.

Motion by: Supported by:

Motion: to close the nominations.

Motion carried.

Yeas -

Nays -

Ronald L. Farrell elected Deputy Secretary/Treasurer.

08-002AA - Set Time, Location, and Day of Regular Meetings

Motion by: Jann LaPointe Supported by: Tim Eldred

Motion: to have one regular meeting per month, which will be the third Monday at 7:00 p.m. in the Central Office Complex Board Room and schedule special meetings as needed. All special meetings will be in the board room, unless otherwise designated.

Motion carried. Yeas: 7 Nays: 0

July 21, 2008 Regular Board of Education Meeting

08-003AA - Bank Depositories and Authorizing Signatures

Motion by: Bryan Smith

Supported by: Dennis Stratton

1. Isabella Bank:

- Payroll (Supt., Bus. Manager & Secretary/Bookkeeper),
- Elementary Student Activity Account (Building Principal, Sec. to Principal, & Bus. Manager),
- Flex Plan (Supt., Bus. Manager & Secretary/Bookkeeper)

2. Chemical Bank West:

- General Fund Checking (Supt., Secretary/Bookkeeper, & Bus. Manager),
- Debt Services (Supt., Secretary/Bookkeeper & Bus. Manager),
- Debt Retirement (Supt., Secretary/Bookkeeper & Bus. Manager)
- Jr/Sr High Student Activity (Building Principal, Sec. to Principal & Bus. Manager),
- Hot Lunch (Supt., Bus. Manager & Secretary/Bookkeeper),
- Athletic Checking (Supt., Secretary/Bookkeeper & Bus. Manager)
- First Step and Pony Preschool (Elementary Secretary & Bus. Manager)
- Site & Building Fund (Supt., Secretary/Bookkeeper and Bus. Manager)

3. MILAF+ (Michigan Liquid Asset Fund), Direct Deposit to any LaSalle Bank.

4. LaSalle

- Debt Services (Supt., Secretary/Bookkeeper & Bus. Manager),
- Debt Retirement (Supt., Secretary/Bookkeeper & Bus. Manager)

5. ACH

- Isabella Bank

Motion: to approve the depositories and authorized signatures as recommended.

Motion carried. Yeas: 7 Nays: 0

08-007AA - Develop Annual Board Calendar

Motion by: Chris Rasmussen

Supported by: Dennis Stratton

Motion: to approve the board calendar as presented below.

Motion carried. Yeas: 7 Nays: 0

2008/2009

**MONTABELLA COMMUNITY SCHOOLS
ANNUAL CALENDAR OF SCHOOL BOARD BUSINESS**

JULY - 2008

TYPE	ACTIVITY
Law	Organizational Meeting–Can be at the Same Time as the Regular Meeting
Law	Officers Elected
Law	Meeting Dates and Times Established
Law	Designation of Depositories
Policy	Regular Board Meeting (3rd Monday)
Policy	Board Committees Established
Policy	Establish Annual Board Calendar

AUGUST - 2008

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
Law	Certify Taxes
Board Action	School Begins September 4
Policy	Schools of Choice Resolution

SEPTEMBER – 2008

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
	Annual Education Report to Board of Education

OCTOBER - 2008

TYPE	ACTIVITY
Policy	Regular Board Meeting (3rd Monday)
Law	Adopt Revised General, Food Service, Debt, and Athletic Fund Budgets
Policy	Michigan Association of School Board Conference
	Review Annual Report
Board Action	Accept 2007/2008 Audit

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NOVEMBER - 2008

TYPE

Policy

ACTIVITY

Regular Board Meeting (3rd Monday)

DECEMBER - 2008

TYPE

Policy

ACTIVITY

Regular Board Meeting (3rd Monday)

JANUARY - 2009

TYPE

Policy

Law

Business

ACTIVITY

Regular Board Meeting (3rd Monday)

Resolution Calling for Annual Election

Millage Needs for 2009/10

FEBRUARY - 2009

TYPE

Policy

ACTIVITY

Regular Board Meeting (3rd Monday)

MARCH - 2009

TYPE

Policy

Policy

Law

Law

ACTIVITY

Superintendent's Evaluation

Regular Board Meeting (3rd Monday)

Reading of First Draft of 2009/10 Budget

Matters to Be Voted On At Annual Election

APRIL - 2009

TYPE

Policy

Policy

ACTIVITY

Regular Board Meeting (3rd Monday)

Present Proposed 2009/10 Budget

MAY - 2009

TYPE

Policy

Policy

Policy

Law

May)

Board Action

ACTIVITY

Regular Board Meeting (3rd Monday)

End of Year Appreciation/Recognition Luncheon

Graduation

Annual Election (First Tuesday following the first Monday in

Accept Election Results

JUNE - 2009

TYPE

Policy

Policy

Law

Law

Law

Board Action

Board Action

Board Action

ACTIVITY

Student Recognition

Regular Board Meeting (3rd Monday)

Hearing Notice in Newspaper

Budget Hearing & Approve Budgets

General Operating & Debt Millage Resolutions

Adopt Revised 2008/09 Budgets

Appoint Delegate to MAISD Budget Hearing

Borrow – State Aid Note

08-008AA Approve Personnel Recommendations

Motion by: Chris Rasmussen Supported by: Jann LaPointe

Motion: to approve the personnel recommendations as presented

A. 2008/2009 New Hires/Schedule B Assignments

Name	Position	Step/Percent/Wage
Jennifer Delamater	Varsity Volleyball Coach	2/10%/\$3,365
Brooke Hannula	JV Volleyball Coach	3/7%/\$2,465
Scott Jones	Varsity Girls Basketball Coach	1/11%/\$3,459
Jeff Kauffman	Cross Country	6/6%/\$2,396
Christina Alvarado-Pierce	Cheer	2/8%/\$2,692
Cam Gatrell	Varsity Ass't Ftbl	12/8%/\$4,041
Ryan Roberts	JV Head Ftbl Coach	4/8%/\$2,943
Vicki Sawyer	7 th Grade Volleyball Coach	12/4.5%/\$2,273
Javan Quackenbush	8 th Grade Volleyball Coach	12/4.5%/\$2,273
Jamie Eldred	HS English Teacher	1/-/\$31,444
Billy Willis	Technology Administrator	\$49,500

B. Resignation

Name	Position	Effective Date
Sheila Sieracki	Food Service	7/11/2008

C. Contract Discontinuation

Name	Position	Effective Date
Gaylen Murray	Maintenance	6/13/2008

D. Recall

Name	Position
Christine Moore	Elementary Teacher
Dawn Fenton	Elementary Teacher
Jody Moyer	Special Ed Teacher

A. Non Union Wages

Name	Position	Prior Wage	08/09 Proposed Wage
Bill Willis	Maintenance	\$38,009	\$48,000
Katrina Gormley	Media Director	\$49,141	\$55,538
Shelly Millis	Elementary Principal	\$70,000	\$71,400
Shane Riley	Jr/Sr High Principal	\$70,000	\$71,400
Jacki Fredricks	Curr Director/Tech. Trainer/Sp Ed Coord/ State & Fed Prog Director	\$70,000	\$71,400

B. Unpaid Parental Leave

Name	Position	Effective Dates
Katie Baliko	Preschool Teacher	9/17 – 11/28

Motion carried. Yeas: 7 Nays: 0

July 21, 2008 Regular Board of Education Meeting

08-009AA Approve Appointment of Joie Rose as the School's Election Administrator

Motion by: Dennis Stratton Supported by: Bryan Smith

Motion: to approve appointment of Joie Rose by Board Secretary, Emily Longnecker as the School's Election Administrator.

Motion carried. Yeas: 7 Nays: 0

08-010AA Approve EA Contract (Teachers) for 2007/2008 & 2008/2009

Motion by: Tim Eldred Supported by: Bryan Smith

Motion: to approve the EA Contract changes for the 2007/2008 & 2008/2009 school years for Montabella Teachers as presented.

Motion carried. Yeas: 7 Nays: 0

08-011AA Approve ESP Contract (Support Staff) for 2008/2009 & 2009/2010

Motion by: Tim Eldred Supported by: Bryan Smith

Motion: to approve the ESP Contract for the 2008/2009 & 2009/2010 school years for Montabella Support Staff as presented

Motion carried. Yeas: 7 Nays: 0

08-012AA Approve Resolution for Membership to Montcalm County School Boards Association for the 2008/2009 School year and Appointment of Representative and Alternate.

Motion by: Emily Longnecker Supported by: Jann LaPointe

Motion: to approve Resolution for Membership to Montcalm County School Boards Association and appoint Emily Longnecker to be the representative and Linda Binkley as the alternate.

Motion carried. Yeas: 7 Nays: 0

08-013AA Approve & Award Rescinding #07-104AA, Awarding Fencing Bid to Mt. Pleasant Fence and Award the Bid to Chuck's Fence Repair as Originally Intended

Motion by: Bryan Smith Supported by: Jann LaPointe

Motion: to rescind #07-104AA, awarding fencing bid to Mt. Pleasant Fence and award the bid to Chuck's Fence Repair with a bid of \$3,224.00 for the bus parking area fencing and the elementary playground fencing (including the barricade gates) with a bid of \$7,400.00 as originally intended.

Motion carried. Yeas: 7 Nays: 0

08-014AA Appoint Voting Delegate and Alternate for the MASB Fall Conference

Motion by: Chris Rasmussen Supported by: Tim Eldred

Motion: to appoint Linda Binkley as delegate and Emily Longnecker as alternate for the MASB Fall Conference, which begins Thursday, October 30, 2008, at Grand Traverse Resort.

Motion carried. Yeas: 7 Nays: 0

08-015AA Approve Increasing Hot Lunch Meals/Milk Prices

Motion by: Chris Rasmussen Supported by: Bryan Smith

Motion: to approve the following increases:
Elementary Breakfast to \$1.25 from \$1.00
Elementary Lunch to \$1.75 from \$1.60
Jr/Sr High Lunch to \$2.00 from \$1.85
Milk to \$.45 from \$.35

Motion carried. Yeas: 7 Nays: 0

08-016AA Authorize GMB Architectural Firm to Proceed with Planning and Designing Lavatory Facilities at the Elementary School

Motion by: Bryan Smith Supported by: Dennis Stratton

Motion: to authorize GMB Architectural Firm to proceed with planning and designing of increased and improved lavatory facilities at Montabella Elementary School (East Campus Building) as per recommendation of the facilities committee.

Motion carried. Yeas: 7 Nays: 0

Community Input:

The President adjourned the meeting at 7:35 p.m.