

Revised for 2006-2007 This is not intended to be an exclusive list of categories. These are meant to serve as examples.

1. Sustained, work-embedded, focused on teacher growth, directly related to student achievement

This category must include activities that focus on the work that educators do and that is related to the learning of students in the school or district. This category is distinguished because the activities are sustained and are aligned with the School Improvement Plan. The activities may be individual but may also include small groups of colleagues who gather for planned activities. Examples:

- Curriculum alignment for fourth-grade social studies standards
- Assessment practices to assess visual arts learning of all 3rd – 6th graders
- Best practices in reading instruction
- Study groups to learn recent developments in hands-on science instruction
- Action research to determine if new instructional approaches are yielding higher achievement
- Designing and implementing staff presentations
- Analysis of student work to assess samples of writing across the curriculum

2. Mentoring and being mentored. The number of hours of PD acquired for the purpose of advancing mentoring skills or advancing classroom skills of a new teacher during his/her first three years in the profession. Examples:

- Sessions between mentor and mentee
- Professional development for the mentor
- Collaborative learning with other mentors

3. Workshops or conferences. The number of hours of participation in one-day or short-term professional development provided by LEAs, ISDs, higher education institutions, regional Math/Science Centers, professional organizations, etc. Examples in this category are all one-day or short-term learning experiences.

- Annual content conference
- Inspirational speakers
- Summer academies
- Preschool-year professional development
- Blood-borne pathogen training
- Curriculum training
- Software training
- New teacher workshops
- New developments in MEAP Assessment
- Title I information sessions
- National, state, or regional association conferences such as those provided by the MEA, National Art Education Association, Michigan Association of School Administrators, etc.

4. Coursework. The number of hours of professional development acquired through continuing education courses taken for semester credit at a college or university.

5. Highly qualified status. The number of hours of content-specific professional development acquired for the purpose of documenting Highly Qualified status.

Examples of professional development in this category are:

- Grade-level content expectations in English Language Arts
- Mathematics for middle school students
- Biology standards for secondary students

6. State-level or institution of higher education content-specific service or committee. The number of hours of professional development acquired through state-level or institution of higher education content-specific service or committee. Examples:

- Student teacher supervision or cooperating teacher to a student teacher
- Grant review for competitive grant programs
- Presentation at state-level conference
- Review of educator preparation program
- Development of state-level content standards

7. Virtual learning. The number of hours of content-specific professional development acquired through online delivery or other distance-learning experiences. Examples:

- Grade-level standards in mathematics delivered by Michigan Virtual University
- Problem-based social studies workshop by teleconference
- Multiple sessions relying primarily on videos of reading instruction
- Weekly audio-conference sessions on lesson development in elementary science
- Web-based course on foreign language standards

8. Administrator continuing education. The number of hours of leadership professional development acquired for the purpose of fulfilling the continuing education requirements of administrators. This category of professional development represents the graduate courses or the State Board Continuing Education Units (SB-CEUs) required in five-year cycles for administrator qualification.

9. Reserved for future use